

GRAND RAPIDS MI BID CLUSTER

MAINTENANCE IN-SERVICE REGISTER

APPLICATION - DATA COLLECTION FORM

Employee Name: _____
LAST, FIRST, MI (FULL FIRST NAME)

Return By: **06/13/2025**

Employee ID Number (EIN): _____

Email Address: _____

Mailing Address: _____

Telephone Number: _____

Current Postal Facility: _____

When completing this form, it is your responsibility print legibly. You must return this form, with a check mark beside each occupational group in which you are interested, by the deadline listed above. Applications that are illegible and/or received after closing date will not be processed.

JOB FAMILY	JOB TITLE / LEVEL
0	<input type="checkbox"/> Electronic Technician / P-10
1	<input type="checkbox"/> Maintenance Mechanic, MPE / P-09
2	<input type="checkbox"/> Maintenance Mechanic / P-07
3	<input type="checkbox"/> Building Equipment Mechanic / P-09

If you are requesting to attempt to improve a previous rating, identify below whether you wish to update the exam rating, interview rating, or both. (Note: If you already have an Eligible interview rating for the Job Family you are requesting, you will not be scheduled for another interview for that Job Family.)

- ☐ I wish to retake the required exam in an attempt to improve my previous ratings.
- ☐ I wish to retake the required interview(s) in an attempt to improve my previous ratings.
- ☐ I wish to retake the required exams in an attempt to improve my previous ratings.

 Employee Signature Required

 Date Signed

RETURN TO:
 Maintenance MSS Coordinator
 Richard Brown
 3550 Patterson Ave SE
 Grand Rapids MI 49599-5700
 Richard.C.Brown@usps.gov